Employer/Supervisor WBL Evaluations

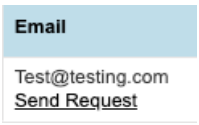
Request Employer/Supervisor Evaluation: When a teacher is ready to request evaluations by the employer, supervisors, or mentors use the following steps:

Step 1: Go to the "Tracker" tab and Access:

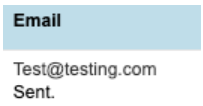


Step 2: Locate Employer for the Evaluation

Step 3: Click "Send Request"



Request Sent =



Step 4: The Evaluator will receive an email:

- Email will be from AETCTE via The AET
- Evaluator must click on the link then Start Evaluation to begin
- Once Evaluator hits "Save" the evaluation is returned

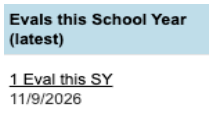
Teacher Access to Employer Evaluations: How do you review the evaluation?

Step 1: Go to the "Tracker" Tab and Access



Step 2: Locate Employer for the evaluation submission

- Click



- Review Employer's Evaluation (View/PDF)
- The student will also get a notification of evaluation

